



## THE HAGGIN MUSEUM

VICTORY PARK, 1201 NORTH PERSHING AVENUE STOCKTON, CALIFORNIA 95203-1699

[WWW.HAGGINMUSEUM.ORG](http://WWW.HAGGINMUSEUM.ORG)

### **76<sup>th</sup> Annual Robert T. McKee Student Art Exhibition**

Teachers make it possible for the museum to offer this annual exhibition of San Joaquin County student art work viewed by thousands of visitors each year. Gather your students' art work and save these important dates.

#### **Exhibition Dates**

**January 20 – February 25, 2007**

#### **Deliver Art to Museum**

<b>Thursday, January 11</b>	<b>2:30 – 5:30 p.m.</b>
<b>Friday, January 12</b>	<b>2:30 – 5:30 p.m.</b>
<b>Saturday, January 13</b>	<b>1:30 – 4:30 p.m.</b>

#### **Opening Reception - FREE**

**Saturday, January 20**      **1:30 – 3:00 p.m.**

#### **Pick up Art from Museum**

<b>Friday, March 2</b>	<b>2:30 – 5:30 p.m.</b>
<b>Saturday, March 3</b>	<b>1:30 – 4:30 p.m.</b>

### **Important Information Inside:**

**2006 Guidelines, Checklist, Inventory Sheet, and Labels**

➤ **Please make copies for all interested teachers in your school**

Questions? Call Curator of Education Lisa Cooperman at (209) 940-6315  
[lcooperman@hagginmuseum.org](mailto:lcooperman@hagginmuseum.org) or

Curator of Collections Kylee Denning at (209) 940-6333 [kdenning@hagginmuseum.org](mailto:kdenning@hagginmuseum.org)

## **2007 Guidelines**

### **76<sup>th</sup> Annual Robert T. McKee Student Art Exhibition**

#### **ELIGIBILITY**

- Ages 5-20 and Grades K-12
- Student must be currently enrolled in a public, private, or parochial multi-subject academic school in San Joaquin County.
- **Limit of 1 artwork per student.**
- **Limit of 5 works per class.** This limit applies to a mixed class combining more than one grade level (e.g. 3rd/4th). Multi-period class teachers are restricted to 5 works per class period.
- All art work must be submitted by the student's **academic classroom teacher** or with the written authorization from the student's academic classroom teacher.
- Art work must have been completed during the current school year.

#### **DELIVERY OF ART**

- Entries will only be accepted from **authorized school personnel** (e.g. teachers, principals, aides). School personnel may provide written authorization for another individual to submit works by listing that individual's name on the inventory sheet.

#### **INVENTORY SHEETS**

- Teachers must fill out the inventory sheet completely and submit it with the art work. List each student's name and grade, and note whether their work is two-dimensional (2-D) or three-dimensional (3-D). Teachers, please provide your first and last name and school and home phone numbers.
- Please list the students' names alphabetically and if the class includes more than one grade, separate them by grade level on the same sheet.
- Multi-period class teachers need to submit a separate inventory list for each class period.
- Please **print** clearly or type.

#### **AWARDS**

- A certificate of appreciation will be given to each participant.
- A ribbon, special certificate, museum passes, and other prizes will be given to winners of three Awards of Excellence and three Docent Council Awards.
- A ribbon and certificate will go to winners of three Honorable Mentions at each grade level.

## ENTRIES

- **Each art work must be labeled with the attached labels. Only the student's name and grade appear on the front of the art work. Place the label at the lower right corner of the art work as shown in the example on the label page.** This ensures that we mount the art work correctly. Please do not change the size of the label we have given you.
- **No works requiring special handling will be accepted.** No fragile or "living" (incorporating plants or animals) works; no works requiring special electrical or lighting attachments, multiple pieces, or unstable hanging devices.
- Two-dimensional works (2-D):
  - **Must be matted, mounted, or framed.** We recommend inexpensive mats that may be stapled. If framed, entries must be securely wired or equipped for hanging. **Please, no glass;** if needed, use Plexiglas or clear Mylar instead.
  - Must not exceed 24" x 36" (including mount, mat, or frame).
  - Pastels and charcoals must be sealed with a fixative.
- Three-dimensional works (3-D):
  - Must not exceed 24" in any direction or weigh more than 25 pounds.
  - Works must be stable enough for transportation to/from the museum and the installation process.

## RETURN OF ART

- Works of art may be picked up only on the dates designated. **No individual art work will be released early or held after the return dates.**
- Entries & awards will be returned only to **authorized school personnel.** The teacher must provide written authorization for another individual to pick up art work.
- Any work not picked up on the designated times/dates will be disposed of at the museum's discretion. Any teachers unable to pick up the art work on the designated dates should contact Curator of Collections Kylee Denning at (209) 940-6333 or [kdenning@hagginmuseum.org](mailto:kdenning@hagginmuseum.org) to make alternative arrangements.

## LIABILITY

While The Haggin Museum will take reasonable care and precaution in handling the entries and will provide security for their protection during display, it is unable and will not assume responsibility for any loss, including but not limited to theft, damage, or vandalism, etc. Further, in the event of an overwhelming number of entries, the museum reserves the right to reduce the number of works hung due to limited space. Every effort will be made, however, to hang all the eligible entries received. Any entry that does not comply with the above rules will not be included in the exhibition, even if it is left at the museum with other eligible entries.

## INFORMATION

Contact Curator of Education Lisa Cooperman at (209) 940-6315 or Curator of Collections Kylee Denning at (209) 940-6333.

**2007 Checklist**  
**76<sup>th</sup> Annual Robert T. McKee Student Art Exhibition**

**Follow the checklist below before delivering student art work to the museum:**

	Review the attached guidelines.
	<b>Note that only 1 work per student is allowed.</b> (High School art teachers: Please coordinate your entries to ensure that only 1 work per student is submitted.)
	<b>Select 5 works per class to submit.</b>
	Fill out the attached inventory sheet completely for each class.
	<b>Check that each work is matted, mounted, or framed</b> and meets size requirements. We recommend inexpensive mats that may be stapled. <b>Please, no glass.</b> Plexiglas or clear Mylar is a suitable alternative.
	<b>Fill out and attach one of the enclosed labels to the lower right corner</b> of each piece of art work. Check to be sure the name of the student is the same on the front and back of the work and that the front and top of the work are obvious.
	Bring the works to the <b>South Entrance of the museum</b> off Picardy on the designated dates and times listed below. Arrive in time to submit your works before the closing time.
	Note return dates for art work. <b>No work will be released prior to these dates.</b>
	Contact Curator of Education Lisa Cooperman with questions on the McKee exhibit at (209)940-6315 or <a href="mailto:lcooperman@hagginmuseum.org">lcooperman@hagginmuseum.org</a> or Curator of Collections Kylee Denning at (209) 940-6333 <a href="mailto:kedenning@hagginmuseum.org">kedenning@hagginmuseum.org</a> .

**Exhibition Dates**

**January 20 – February 25, 2007**

*To book a free docent tour of this exhibition,  
 contact Curator of Education Lisa Cooperman at (209) 940-6315*

**Deliver Art to Museum**

<b>Thursday, January 11</b>	<b>2:30 – 5:30 p.m.</b>
<b>Friday, January 12</b>	<b>2:30 – 5:30 p.m.</b>
<b>Saturday, January 13</b>	<b>1:30 – 4:30 p.m.</b>

**Opening Reception -FREE**

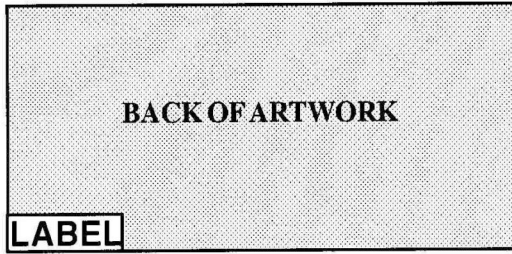
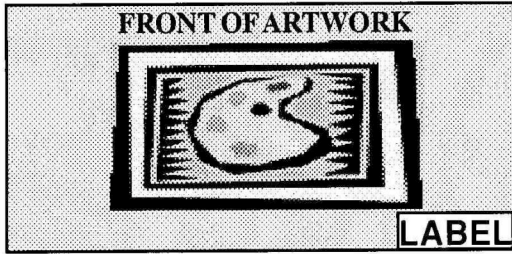
<b>Saturday, January 20</b>	<b>1:30 – 3:00 p.m.</b>
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**Pick up Art from Museum**

<b>Friday, March 2</b>	<b>2:30 – 5:30 p.m.</b>
<b>Saturday, March 3</b>	<b>1:30 – 4:30 p.m.</b>

# LABELS FOR THE ARTWORK - Do Not Change Label Size, Please

Please fold and affix to the lower right hand corner



ROBERT T. McKEE ART EXHIBITION

NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_

fold

TEACHER: \_\_\_\_\_

GRADE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

NAME: \_\_\_\_\_

This side on back



ROBERT T. McKEE ART EXHIBITION

NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_

fold

TEACHER: \_\_\_\_\_

GRADE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

NAME: \_\_\_\_\_

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ROBERT T. McKEE ART EXHIBITION

NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_

fold

TEACHER: \_\_\_\_\_

GRADE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

NAME: \_\_\_\_\_

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ROBERT T. McKEE ART EXHIBITION

NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_

ROBERT T. McKEE ART EXHIBITION

NAME: \_\_\_\_\_

GRADE: \_\_\_\_\_

TEACHER: \_\_\_\_\_

GRADE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

NAME: \_\_\_\_\_

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TEACHER: \_\_\_\_\_

GRADE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

NAME: \_\_\_\_\_

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**2007 Inventory Sheet**  
**76<sup>th</sup> Annual Robert T. McKee Student Art Exhibition**

**SCHOOL NAME & ADDRESS:** \_\_\_\_\_

**SCHOOL DISTRICT:** \_\_\_\_\_ **School Phone:** \_\_\_\_\_

**TEACHER FIRST & LAST NAME:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

**TEACHER EMAIL:** \_\_\_\_\_

**Authorized school representative submitting work if different from teacher listed above:**

		<b>Home Phone:</b> _____
Delivery dates:	Thursday-Friday, January 11 - 12, 2007	2:30-5:30 p.m.
	Saturday, January 13 2007,	1:30-4:30 p.m.
Pick Up dates:	Friday, March 2 2007,	2:30-5:30 p.m.
	Saturday, March 3 2007	1:30-4:30 p.m.

<b>Student Name</b> Alphabetize by last name. Group according to grade if class combines grades. Please print clearly.	<b>Grade</b>	<b>2-D/3-D Work</b>	<b>Museum use</b>	
1.				
2.				
3.				
4.				
5.				

**REMINDER:** One inventory sheet per class; combination grades are treated as one class.

**NOTE TO INSTRUCTORS TEACHING MORE THAN ONE CLASS PERIOD:** Submit a separate inventory sheet for each class period.

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RETURN RECEIPT (to be completed upon return of entries) Receipt is here acknowledged of the above named entries on \_\_\_\_\_, 2007 by:

Print Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_